

UNIVERSITY RULES OF ATTENDANCE FOR STUDENTS

All the students have to attend two-thirds* of the lectures, the preceptorials, the tutorials and practical classes. Provided that a student of the I Year class who does not fulfil the required conditions of attendance as provided in the main clause above, but has attended, in the main subject, not less than 40 percent of lectures and practicals, separately, held during the I year class, may, at the discretion of the Principal of the College concerned, be allowed to appear at the Part I Examination; but such a candidate shall be required to make up the deficiency of lectures and practicals, as the case may be, of the I year, during the II Year. Provided further that a student of the II Year class, who does not fulfil the required conditions of attendance as above, but has attended in the main subject not less than 40 percent of the lectures and practicals, separately, held during the II year class, may, at the discretion of the Principal of the College concerned, be allowed to appear at the part II examination provided that he makes up the deficiency of the II year by combining the attendance of the first year class. Provided further that a student of the II Year class, who was short of attendance in the main subject at the end of I Year class, but was allowed to appear at the I year examination, subject to his making up the deficiency of attendance during II Year, and who has not been able to make up the deficiency as above but has attended in the main subject, not less than 55% of the lectures and practicals, separately, held during the I Year class and the II Year class, taken together, may, at the discretion of the Principal of the College concerned, be allowed to appear at the part II Examination, subject to his making up the deficiency of the two year taken together, as above, during the III Year class. Provided further that a student of the III Year class who does not fulfil the required conditions of attendance as above, but has attended, in the main subject, not less than 40 percent of the lectures and practicals, separately, held during the III Year class, shall be allowed to appear at the Part III Examination if by combining the attendance of the III Year with the attendance of I and II year, the candidate has put in two-thirds of attendance in the main subject, separately, in lectures and practicals, held during the three years.

Explanation: 1. A student transferred from the Pass Course to an Honours Course shall be required to put in the requisite attendance at lectures and practicals as aforesaid for the two courses taken together. 2. A student who has failed at the Part I or Part II or Part III Examination and has rejoined the I year or II year or III year class, as the case may be, shall be required to put in the requisite attendance as above, afresh, and the attendance previously put in by him for the respective year will not be taken into account.

The Act, Statutes and Ordinances, of University Calendar, (Volume 1, Page 319-20) State as follows: (a) (i) In the case of student who is selected as a member of the N.C.C. to participate in the annual N.C.C. camps or is deputed to undertake Civil Defence work and allied duties or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned or a student who is selected to participate in sports or other activities organised by the Inter-University Boards or in national or international fixtures in games and sports approved by the Vice-Chancellor or a student who is required to represent the University at the Inter University Youth Festival, or a student who is required to participate in periodical training in the territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required to represent the College concerned in debates and other extra curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose, in calculating the total number of lectures etc. delivered in the college, or in the University, as the case may be for his course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence for that purpose shall not be taken into account. (ii) The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view of determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits. 1. Medical Certificate should be submitted within two weeks of joining back the classes. Late submitted medical certificates will not be considered for calculating attendance. 2. Medical certificate must be accompanied by the prescription from the doctor. (b) A college shall notify on the notice board the final attendance position of each of its students within three days of the dispersal of the classes, in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the principal of the college at least 3 days prior to the commencement of the examination in which the student is intending to appear. (c) The benefit of exclusion of lectures contemplated in categories (i) or (ii) of sub-clause (a) above, either separately or jointly, shall in no case exceed $\frac{1}{3}$ of the total number of lectures delivered. (d) In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the college or in the University, as the case may be, for her course of study in each academic year, the number of lectures in each subject *Attendance Rules may be modified by the University.