

ZAKIR HUSAIN DELHI COLLEGE

(UNIVERSITY OF DELHI)

Jawaharlal Nehru Marg, New Delhi - 110002
 Tel.: 011-23232218, 23232219, 23233420, Fax : 011-23215906
 Website: www.zakirhusaindelhicollege.ac.in
 email: zakirhusaindelhicollege@gmail.com

**ज़ाकिर हुसैन दिल्ली कॉलेज**

(दिल्ली विश्वविद्यालय)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002
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Accredited Grade 'A' by NAAC

September 25, 2019

Ref no. ZHDC/NIT/AMC/ Lib. AC System/2019

Name of Works: Comprehensive AMC for Daikin Make VRF air-conditioning system along with all indoor and outdoor units including refrigerant piping and other electrical control of the system for Morning Library ZHDC (University of Delhi).

Items rates tenders are invited from Manufacturer or authorized service provider of Daikin for the AMC of VRF system in ZHDC (University of Delhi) New Delhi. Bid document with other terms & conditions can be downloaded from ZHDC Website: www.zakirhusaindelhicollege.in and be submitted bid and notified as per following:

Sl.no.	NIT No./ date	ZHDC/NIT/AMC/ Lib. AC System/2019
1.	Name of work	Comprehensive AMC for Daikin Make VRF air-conditioning system along with all indoor and outdoor units including refrigerant piping and other electrical control of the system for Morning Library ZHDC (University of Delhi).
2.	Estimated Cost	225000/-
3.	EMD Amount	4500/-
4.	Tender Fee	500/- (Non refundable)
5.	Duration of work	One year
6.	Last Date/time of submission of tenders	11/10/2019 upto 3:00 PM
7.	Date of opening pre-qualification	11/10/2019, 4:00 PM

Eligibility of Bidders-Pre Qualification

The tenders documents shall be submitted in three (3) envelopes system, first envelope shall consist of Tender fee and EMD separately in individual form, second envelope shall have required registration, Vat. TIN, PAN, ITR for last three year & certificate regarding completion of previous works of similar nature upto 80% of the estimated cost (i.e. Rs. 225000). The previous work shall have been satisfactorily completed from any of the Govt. department/ autonomous institution/University/PSU, and third envelope shall have price bid for the above said work.

The bidder should submit the undertaking in respect of not been black listed at any time in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India.

The bidders should clearly mention the E-Mail ID/ FAX/ Contact no.

Handwritten signature and date:
 25.9.19

Contractors should carefully read Annexure A- before quoting the rates and submit the same duly signed by him.

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The qualified bidders will be informed by E-Mail, Fax, or telephonically, and the price bids will be opened on the prescribed date & time. If any bidder wish to attend can come as per scheduled time.

Please submit your sealed tender personally or through courier to the Main Reception near front gate, Zakir Husain Delhi College New Delhi - 110002 latest by 3:00 PM dated 28/09/2019.

Tender fee, Earnest Money in the form of Demand Draft or Pay order or Banker's Cheque (drawn in favour of The principal Zakir Husain Delhi College JLN Marg New Delhi-110002.

For any inquiry in respect of this work please contact to S.O. (Admn) Room No. 7, (Administration Block) from 3: 00 PM to 5:00 PM on any working day, upto 27/09/2019.

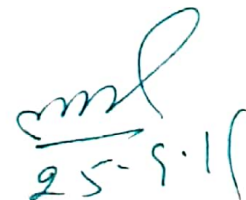
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(Dr. Masroor Ahmad Beg)
Officiating Principal

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TERMS & CONDITIONS:

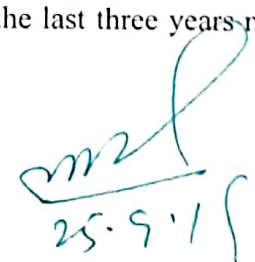
1. The work shall be executed as per CPWD General Specifications for HVAC Works and Electrical works and as per the directions of college authorities.
2. Routine checks for proper operation must be carried out by the contractor every month. However the cleaning of filters shall be done regularly, and as when required in case of complains if any.
3. The breakdown of any unit must be attended immediately, not later than 24 hours, for which staff shall have to be made available at site during college working hours.
4. Contractor shall be responsible for satisfactory working of all the system including indoor units. In case of any complaint of indoor units not working satisfactorily, then recovery of Rs. 500/- per unit per fort nightly will be made.
5. A log book/ record and complain register must be maintained for this by the contractor on monthly basis, for which nothing extra will be paid.
6. The following materials are covered under the comprehensive maintenance to be provided/replaced by the contractor for which no extra payment for technical support, manpower, tools will be made to the contractor as and when required. However, payment against replacement/providing of component/part, etc., with the prior approval of the principal, Zakir Husain Delhi College will be made to contractor after following due procedure.
 - a) Refrigerant gas and its charging etc.
 - b) Compressor replacement.
 - c) Blower motor and its parts etc.
 - d) All spares such as capacitors, overload and starting relays, valve, refrigerant lines etc.
 - e) Blower fan, condenser fan, coils etc.
 - f) Remote control unit installed in the indoor unit of the system.
 - g) Filters & Battery for remote control.
 - h) All welding work will be carry out, if required during AMC.Thus effectively only the cordless infra-red hand unit and the plastic body are not included under the comprehensive maintenance liability of contractor.
7. The units under comprehensive maintenance shall be as per inventory available with the College.
8. Contractor shall keep sufficient stock of spares and material at site (Noted in Sl.No.6) to avoid delay in attending the complaint at site.
9. Servicing of entire system comprising descaling of condenser / evaporator shall be done at least once during the contract / as and when required.
10. All the safety measurement will be taken by the contractors during the execution of work and safety material provided to the labours (as safety belt, gloves, gum socks


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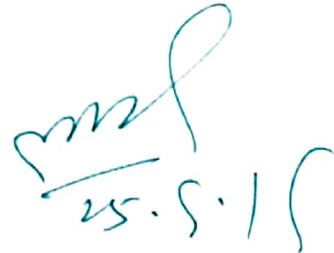
etc.). The contractor shall carry out the work at his own responsibility and risk, see the safety his employee. In case of any accident no claim shall be given to the contractor or his employee by the college authorities.

11. Damage to the building during execution of work shall be made good by the contractor matching with the surrounding surface, otherwise the same shall be got done at the cost of working contractor.
12. Any malba generated due to dismantling/execution shall be cleared from the site of work immediately without any extra cost failing which same shall be done by the department and suitable recovery shall be made from the contractor.
13. After the award of work, contractor shall be required to take over the complete installation and its accessories. And after the completion of work, the contractor shall handover the complete installation in healthy and working condition to the department .Any shortcoming/missing parts noticed at the time of handover shall be made good by the contractor.
14. The contractor shall depute his employee/operational staff after the normal duty hours if required within the scope of work.
15. The entire installation shall be handed over in good running and healthy condition by the College to the contractor; hence the contractor shall hand over the entire system in good and healthy condition to the College. In case of any defect, the contractor shall rectify the same within the scope of work.
16. The contractor shall furnish Name & Contact Number of the person, who should be contacted during emergency.
17. All the cleaning material i.e. soap, duster etc. shall be arranged by the contractor at his own cost. If cleaning of installation is found unsatisfactory at any time, a recovery of Rs. 500/- per occasion shall be made.
18. The contractor shall replace the staff, in the event of misconduct by him.
19. Payment will be made on quarterly basis (after submission of satisfactory performance report duly endorsed by the concerned deptt.). And contractor should submit complaint/ log book of the period for which payment to be regularized to the college authority.
20. Immediately after award of the contract (within 15 days) following activities must be carried out:-
 - (a) Checking of running condition of All VRF system.
 - (b) Checking of Power Supply from the source.
21. In the evaluation and comparison of bids, Zakir Husain Delhi College (M) reserves the exclusive right to reject any or all tenders.
22. Copies of PAN, Service Tax, TIN/GST no. and returns thereof the last three years must be enclosed with the bid document.

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23. Income Tax, GST, work contract tax, labour cess & other statutory deductions etc. shall be made at source as per the prevalent laws. The deductions of Security Deposit, Income Tax, and Works Contract Tax etc. shall be done after calculation of the above due payments as per net payment shall be reduced accordingly.
24. Validity of Rates
The Price bid/ Rates shall remain valid for 90 days from the last date of its submission.

Handwritten signature in blue ink, followed by a horizontal line and the date 25.8.15.