Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**ZAKIR HUSAIN DELHI COLLEGE**
Name of the head of the Institution	**Professor Sangeeta Pandita**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01123232218**
Mobile no.	**9810149245**
Registered Email	**zakirhusaindelhicollege@gmail.com**
Alternate Email	**principal@zh.du.ac.in**
Address	**ZAKIR HUSAIN DELHI COLLEGE JawaharLal Nehru Marg, New Delhi**
City/Town	**New. Delhi**
State/UT	**Delhi**
Pincode	**110002**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Professor. Mohd. Arif**
Phone no/Alternate Phone no.	**01123232219**
Mobile no.	**9810829398**
Registered Email	**iqac@zh.du.ac.in**
Alternate Email	**hmohdarif@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.zakirhusaindelhicollege.ac.in/wp-content/uploads/2022/03/AQAR.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.zakirhusaindelhicollege.ac.in/iqac/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.12**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**18-Feb-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Introduction of ICT in classrooms	21-Jul-2016 365	3359
Mentorship Program	21-Jul-2016 365	3359
Collection of Feedback from Students	01-May-2017 31	985
Audit report of accounts	17-Aug-2016 30	3753
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Remedial Classes were held regularly to ensure constant support and encouragement to slow learners and greater challenge and motivation to fast learners so as to improve the overall performance of the students.

2. Outreach committee of Zakir Husain Delhi college adopted its neighbouring cluster called Basti Khwaja Meer Dard. The committee members taught the interested children in all week days after college hours.

3. Computing skills for girl students are introduced

5.Semester wise teaching plans were introduced to benefit students for course planning.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Continuously evolve a system for conscious, consistent and catalytic actions to improve the academic and administrative performance of Zakir Husain Delhi College.	Every teaching and nonteaching staff of the College is aware about IQAC and its activities, functions, making it easier to get and compile data and to ensure efficient and effective implementation of decisions of IQAC
Time-Table Term Planning: To ensure quality teaching and best utilisation of manpower and physical resources.	Statutory Committees- Academic Supervisory Committee and Time Table Committee held pre-session and in-session planning meeting and assessment and provided master timetable with optimum utilisation of classrooms, labs and manpower. Department councils further built on master time table and comprehensive time table was ready and implemented from day-1 of session.
Annual Planning: Workload assessment and teachers recruitments	Staff Requirement Committee, statutory committee for the purpose conducted regular meeting and workload assessment was done in the beginning of both semesters as well during the semesters. New Positions so determined were filled on adhoc basis so that teachers are available as per requirement all the time.
Annual Academic and Activity plan.	Academic Calendar of the college in sync with Delhi University Calendar was prepared and ordinarily followed.
Comprehensive Annual plan and Auditing	Statutory body of college, Staff Council took comprehensive audit of previous year through reporting by various statutory committees. Admission Committee Report provided required data for upcoming session.
Infrastructure Planning and enhancement	Building committee held its regular meeting w.r.t. monitoring and plan calibration for New Building and Students plaza.
Teacher Quality Enhancement and Training.	Annual Programme by ILLLCPDHE of Delhi University and that of ASC, JMI and UGC were circulated among teachers to attend various orientation courses , FDPs and Refresher courses in the

	session.
Library Resource Planning and Augmentation.	Statutory Committee for Library with representation from all departments planned and allocated resources to all departments. The available resources were utilized for book bank and general reference for the session. Departments accordingly recommended new books and resources which were acquired by the library.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	**15-Feb-2022**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2017**

Date of Submission	**15-Apr-2017**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The management information system of the college is oriented to provide an effective egovernance mechanism and data management as well as efficient delivery of staff and student related services. All the employees of the college can access and obtain their salary statement, PF and NPS status, form 16 and other information digitally through the 'employee life cycle' platform which is available on the college website. Likewise, the students can access important information like attendance and internal assessment marks digitally by logging into their accounts on the college website. The abovementioned facilities are made possible as all important administrative processes maintenance of college accounts, salary/pension,**

medical and LTC benefits, student related services and the library have been digitally integrated within the management information system. The college has acquired latest software for providing ERP solutions which are periodically updated to meet new requirements. The entire college is WiFi enabled. All the faculty members as well as the students are assigned individual user ids and passwords to access the college WiFi and various services through this WiFi. One of the most important components of the digital infrastructure of the college is the wifi enabled college library that is linked with the Delhi University Library System. The library has two separate rooms having 78 computers with internet connectivity via WiFi network dedicated for Multimedia and Electronic Resources Lab. The college has an ICT lab that provides the backup needed for various IT related services needed by the administration, staff and the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

With a strong commitment to excellence in offering quality, affordable and inclusive education, ZHDC has evolved a reliable mechanism to deliver the curriculum mandated by the University of Delhi. Once a curriculum is approved by the academic council, the endeavor of the college is to allocate resources efficiently for the purpose. The task begins with the the assessment of workload and required staff to manage the curriculum. Afterwards, each department, led by a teacher-in-charge, ensures a just allotment of papers, where the area of specialization, competence and research interest are accorded due consideration. The college accords due significance to the mode of teaching that promotes active learning, dialogical-interactions, and critical-thinking. Our interactive and engaging classroom sessions are enriching for most students to gain good ground in the taught subject matter, yet we recognize the insufficiency of such sessions owing to the diversity the students exhibit in their interests, drives, modes and pace of learning and potentialities. Our teaching modes are, therefore, tailored to adapt to the demands placed by such diversity. We offer designated tutorials where a smaller group of students are catered. The emphasis is on lowering the student-teacher ratio to enable teachers to be attentive to the needs of the individual students. Students who demonstrate the appetite to go an extra mile are encouraged in these tutorials to develop original thinking in the subject matter of their interest often by an early introduction to well recognized research publications and other research avenues. We aid and encourage such students to communicate with the experts and to publish and present their papers in the conferences of various

colleges and universities. Conversely, for those struggling with the pace of the regular classroom sessions, tutorial sessions provide a means for bridging the gap in their understanding and for resolving other issues that hamper their progress. Further, we also conduct orientation program for general-elective papers, where students can make informed choice based on their interest and ability. Most of our classrooms are equipped with state of the art technology such as projectors, ergonomic furniture and ICT tools and other e-resources that significantly enhance the learning experience of the students and amplify our teacher's potential to ensure it to be so. A modern college building equipped with facilities commensurate with modern education is also under construction. Our library, one of the oldest in the University of Delhi and yet one of the most modern in terms of infrastructure, provides access to quality texts, research journals and other forms of reading material. Every department is allotted an annual grant to add newly published or required quality reading material to their existing stock of books in the library. This way, our library remains updated. For coordination, staff council of the college institutes committees such as the Time Table Committee, Staff Requirement Committee, Academic Supervisory Committee etc. for the seamless delivery of the curriculum. These committees ensure that every cog in the machine is operating synchronously and seamlessly to deliver quality education to our students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Russian Language Certificate Course	NA	21/07/2016	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Programme	21/07/2016
BCom	Programme	21/07/2016
BSc	Programme	21/07/2016
BA	Honours	21/07/2016
BCom	Honours	21/07/2016
BSc	Honours	21/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	20	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Literary Course	15/09/2016	28
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

We, at ZHDC, appreciate the significance of continual evolution that a family like ours has to undergo to remain relevant to the needs and aspirations of the time. Feedback, in our view, provides directionality to the choices we need to make to slip into a desirable course of evolution. Thus, we have in place structures and mechanisms that encourage and entertain feedback with utmost earnestness. The process, for us, begins with providing multiple channels to all the students to register their feedback, such as, the college, at the end of the session, provides the students with an elaborate questionnaire. At the stage of reception itself, for the purpose of analysis, a domain-specific segregation/classification of the feedback, where feedback pertaining to a particular province, for instance, teaching/learning, curriculum, infrastructure, grievances, good governance etc. are clubbed together and sent to domain-specific committees to elicit their view on the merit of the feedback. The statistical tools such as mean median mode are made use of for effectiveness, and pie charts and bar-graphs for the graphical representation of the data. Merits are evaluated, keeping in sight the likely value additions to our institution and the resources needed to actualize it without compromising the overall aim of the college, which is to offer quality, affordable and inclusive education. Once the merit is recognized, the feedback is forwarded to a final decision-making body, comprising of the management of the college, staff council and senior faculties, for their concurrence and subsequent deliberation on the ways and means to implement the needed changes. If the changes suggested are radical or non-incremental, we spread our net wide and try to elicit the opinion of as many stakeholders as possible and recruit the services of the experts in the domain before taking a definite stance. Apart from the formal system, we have a very robust informal system too for the purpose, which aids and strengthens the regular mechanism to function efficiently. We encourage regular informal teacher-student interaction to gather feedback from the students and often act on it swiftly without taking a

formal course if the situation dictates so. For instance, we have a mentor-mentee scheme, where a teacher is assigned to a group of students to address their issues swiftly and efficiently. Further, remedial classes are taken for students who find the regular classes to be too fast-paced for their comfort. Furthermore, departments too regularly call informal meetings to address the feedback given by the students at their level if possible. Likewise, parents are also encouraged to have interactions with the teachers and teachers with the management, staff council and alumnae so that a decentralized groundwork is already done for the feedback to be addressed collectively.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nill	File Attached	Nill	Nill	Nill
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3359	381	247	Nill	247

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
247	247	5	34	Nill	11
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Zakir Husain Delhi college believes that it is important to have a continuous and a meaningful dialogue with the students which might need to run into areas well beyond academics, for this purpose the college has a well-placed structure of mentoring student. Faculty members are assigned a group of students by the office every semester, usually this is done department wise, where teachers of a department mentor students from their own departments in case of BA program and BSc program courses the course coordinator assigns students to the teachers. The mentor is supposed to keep a record of the address, contact number and other personal details of the mentee such that the student might be contacted in case of an emergency. The mentors fixes a schedule of availability and informs the mentees as to her/his availability for. These discussion are based on the needs of the mentee and can be on issues of learning problems/ difficulties encountered by the mentees or regarding any other problem that includes the dilemmas and issues with regards to settling down in the college life. This scheme is especially useful to students coming from outside Delhi because they are in the process of settling down in Delhi and are away from their parents. It then becomes the role and responsibility of the mentor to take care of the student throughout the period of study in the college. Usually the mentor is able to help the students overcome the problems merely by listening and suggesting but in case the mentor feels that the mentee needs

professional help the student is referred to the qualified counsellor in the college whose services are available to the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3740	247	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
191	145	46	Nill	120

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Mohammad Wahid Ansari (Dept. of. Botany)	Assistant Professor	Best Research Paper Award by Government of Uttarakhand
2016	Gatikrushna Mahanta (Dept. of Economics)	Assistant Professor	Visiting Research Fellow, Azerbaijan International Development Agency (AIDA), Ministry of Foreign Affairs, Azerbaijan
2016	DR D.CHAO	Assistant Professor	UGC RESEARCH AWARD
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	File Attached	Nill	Nill	Nill
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In accordance with the university norms, 25 percent of the marks for each course are internally assigned. The university has a fixed format for internal assessment which reserves 5 marks for attendance, 10 for assignments and 10 for class tests, which is duly followed by the college. The process of assessment of students is aggregative and formative at the same time, marks are aggregated through the semester on basis of an extensive evaluation process that includes class tests, assignments, projects, group discussions, viva, presentations etc., students are also encouraged to engage in creative academic activities

that take them beyond the curriculum. We believe that assessment of students is a continuous process that should take place throughout the period of study, to this end students have regular oral/written evaluation sessions, followed by feedback sessions from their teachers. Those students who fall behind the class, are given extra time and attention by the teachers, they are encouraged to clarify their doubts and queries. We have high expectations from our students and teachers work tirelessly alongside their students to ensure that the expected results are achieved, to this end additional assignments and practice papers and mock exam papers are made available to the students. To ensure that the process of internal assessment remains robust and transparent, marks are regularly declared, moderated by the departmental committees (wherever required), and submitted to the college. Internal assessment records are made available online for the students to see and to get in touch with the concerned teacher in case of any doubt or discrepancy. If a student feels that marks are incorrectly awarded, the office and the teachers review and correct the marks awarded. All the internal evaluation grievances are delt with efficiently, effectively and in a time bound manner. The college has initiated a few reforms for the purpose of assessing and evaluating the students better foremost in this regard is ensuring that all students appear for the exams. Care is taken that no student miss exams, we do this by keeping students informed of any changes in the exam date sheet. We also ensure that the medical facilities are promptly available to the students so that they do not miss exams on account of poor health or stress. A list of teachers on duty on days of exam is always available with the office and on the notice board so that the students may get in touch with the teachers if needed. We also regularly update the students in the classrooms and by emails on all the developments and changes taking place.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since Zakir Husain Delhi College is a constituent college of Delhi University, we follow the academic calendar as scheduled by the university. All the dates regarding the working days and the days of vacation are strictly adhered to. The teaching days, breaks, holidays, vacations and exams are conducted as per the university guidelines. The academic calendar is available on the university website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.zakirhusaindelhicollege.ac.in/iqac/programme-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	Nill	File Attached	Nill	Nill	Nill
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	File Attached	Nill	Nill

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital Circuit Design using VHDL	Electronics	27/09/2016
3-Day International Seminar on "Ghalib Ki Farsi Kulliyaat aur Unka Mut'ala" (Collection of Persian Works of Ghalib and its Studies).	Persian	01/02/2017
4th Gopa Dey Memorial Lecture.	Bengali	29/02/2016
National conference on "Innovations in Chemistry Laboratory Teaching".	Chemistry	08/02/2017
Seminar on "Technical Terminology and Science Teaching" organized by commission for Scientific and Technical Terminology at Zakir Husain Delhi College.	Chemistry	22/02/2017
Various Aspects of E-Business	Commerce	12/07/2016
"Motivational Talk"	Commerce	25/02/2017
3 day-workshop including placement on "Mentoring the Youth- Future Ahead"	Commerce	19/10/2016
Seminar on "Career in Banking and Digital Banking".	Commerce	28/02/2017
Seminar on "GST Bill"	Commerce	08/03/2017
Gandhi Study Circle Seminar	Electronics	03/09/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	1
Bengali	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	File Attached	96	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
File Attached	56

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
File Attached	File Attached	File Attached	Nill	Nill	File Attached	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
File Attached	File Attached	File Attached	Nill	Nill	Nill	File Attached

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	38	83	15	13
Presented papers	50	66	1	1
Resource persons	8	16	Nill	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
File Attached	File Attached	40	400

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ADVANCED LEADERSHIP CAMP	All India 2nd Rank was bagged by SUO Komal Singh Kushwaha	Mock SSB tests	1
Play 'Rana' at national level	Winner	Shakespeare Society of India	15
Play 'Rana' at national level	Best actor	Shakespeare Society of India	1
Play 'Rana' at national level	Best actress	Shakespeare Society of India	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
File Attached	File Attached	File Attached	200	500

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Cultural Festival	Bengali Literary Society, Deshbandhu College (Himadri Shekhar)	Deshbandhu College, University of Delhi	1
Cultural Festival 'Icche'	Bengali Dept. Zakir Husain Delhi	Zakir Husain Delhi College	1

		College (Evening)	(Evening)		
Cultural Festival	Bengali Dept. Miranda House College	Miranda House College, University of Delhi			1
Cultural Festival 'Agrani'	Bengali Dept. Miranda House College	Miranda House College, University of Delhi			2
Workshop to frame the syllabus of B.A.(Hons.) Bengali	Various college teachers of University of Delhi (15)	Nil			2
Workshop to frame the syllabus of B.A.(Prog)	Various college teachers of University of Delhi (15)	Nil			1
Member, DRC, Deptt of MIL LS, DU	Audwittee Banerjee (Bengali)	MIL and LS, University of Delhi			4

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work	Metal based biologically active compounds derived from novel Schiff's based ligands: Synthesis, characterization, DFT studies, antimicrobial/anticancer cytotoxicity evaluation	DRDO	04/08/2015	03/08/2018	Dr Sulekh Chandra Dr Usha Bansal
PI	Characterization of ethylene induced through Fusarium sp. (mangiferae) in mango malformation	ICGEB	13/04/2013	01/06/2016	Dr. Mohd. Wahid Ansari

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
None	Nill	None	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
180.05	170.85

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LSEase	Partially	7	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
File Attached	File Attached	File attached	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	201	107	201	201	35	31	26	100	37
Added	6	0	6	6	0	0	6	100	0
Total	207	107	207	207	35	31	32	200	37

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
70.55	70.51	109.5	109.35

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Effective utilization and proper maintenance of limited resources available at the college end requires a systematic approach. Firstly, because the same limited resources are to be shared by 20 different departments including science departments and, secondly the funds available towards maintenance are limited. Keeping in view these limitations, college have framed several committees and sub-committees to deal with this important aspect. During orientation programme, and right in the beginning of new academic session, students are made aware of the various resources available in the college and they are instructed to properly and safely maintain these resources in laboratories, classrooms, library and computer centres. There are four different sections to deal with in maintenance (i) Civil maintenance (ii) Science laboratories (iii) IT infrastructure maintenance (iii) Library For civil maintenance regarding classrooms (whitewash, whiteboard, greenboard, furniture, doors and windows, etc) applications adressed to the Principal are sent to the Section Head. The concerned staff then does the inspection, prepares an estimate and repair work is assigned to the college team (plumber, electrician, carpenter)/private vendor. Daily cleanliness of corridors and washrooms are maintained by the college support staff. The college has a

regular electrician and plumber. The electrician is for fixing electrical line and panel faults, maintenance of air conditioning units, functioning electrical equipment, audio-visual systems for events/performances overall state of electrical equipment, communication lines etc whereas the plumber is for ensuring adequate supply of water, functioning of bore wells, pumping of water, regular cleaning of storm water and sewage drains adequacy of facilities in washrooms underground/overhead tank and industrial RO maintenance. The area allocated for botanical, herbal gardens, rock gardens, playground and ecological space, are maintained by experienced and trained gardeners on a routine basis. Science laboratories functional in five science departments (chemistry, electronics, botany, zoology and physics) and psychology department are maintained by technical and laboratory staff consisting of senior laboratory assistants, technical assistants and junior lab assistants, laboratory attendants, sports attendant, groundmen). Maintenance of equipment and other safety measures are looked after by technical staff on a daily basis. However, in case of requirement of expertise for calibration and advanced repair of equipment, vendors are hired from outside. Dead instruments are written off as per college and university rules. The IT resources including computers (Desktops/Laptops) installed in various Departments, Computer Centres, Science Laboratories, Administrative Blocks, Library and other sections are maintained by individual users and concerned staff. For repair/maintenance/upgradation of these computers and related accessories, a non-comprehensive Annual Maintenance Contract (AMC) has been signed by the college with a private vendor. Many of the major equipment like generator sets, 5-10 KVA UPS, water purifier, the EPABX system, Xerox machines, and computer systems are kept under AMC. The College library is fully air conditioned and equipped with reading spaces for students/teachers having wireless internet access and computer workstations. The library has an excellent collection of books along with access to a large number of electronic and digital resources provided by the University of Delhi through Delhi University Library System.

http://www.zakirhusaindelhicollege.ac.in/wp-content/uploads/2022/03/Procedures-and-policies-for-maintaining-and-utilizing-physical.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	File Attached	Nill	Nill
Financial Support from Other Sources			
a) National	File Attached	Nill	Nill
b)International	File Attached	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentor-mentee	21/07/2016	3740	Zakir Husain Delhi College
English Remedial (English speaking	21/07/2016	9	Zakir Husain Delhi College

course) Classes for 1st Year Students			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	**NA**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	**3**	**12**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	**Nill**	**N A**	**NA**	**0**	**0**
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	**Nill**
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Competition in Chess, Table-Tennis, Carrom	**Inter college Level**	**100**
Sports Fest- ZEST	**Inter college Level**	**100**

Zakir Husain Memorial Football Tournament	Inter college Level	280

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	File Attached	National	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Union comprises elected office bearers working throughout the year under the guidance of Staff Advisers. Every year, Student Union makes great strides in advancing the interests of students through organising various academic and cultural activities at inter and intra-college levels. During the academic session 2016-17 the student's union successfully accomplished the following tasks. The union activities began with welcoming of the new students in Zakir Husain College family by organising the Freshers Welcome "Aaghaz" on Oct 22, 2016. In November, it introduced a Book Bank borrowing facility to help the needy students. With the purpose to instill sportsman spirit among students and to enhance their physical and social skills, a two -day Annual Sports Meet "Prayas 2017 was organized from 16.01.2017 to 17.01.2017. Shri Kirti Azad (winning member of 1983 cricket World Cup) and shri Rajeev Shukla (former IPL Chairman and former union minister) were the chief guest on this occasion. The two-day event witnessed an overwhelming participation of students competing in different sports. The events included cricket, volleyball, kho-kho, basketball, badminton, and athletics among others. What was heartening to see was the participation and enthusiasm of female students competing in large numbers for glory. The event concluded with the prize distribution ceremony. On February 3,2017 an essay writing compettion "Hunar" was organised on the theme "Relevance of Gandhi Today " in which over 100 stduents from urdu, hindi and english medium participated. An Inspirational talk on "Students Life : A life without Tears and Fear"was organised on February 15 .The talk was delivered by K.SANJEEV (a motivational speaker). The cultural fest "Aadab" 2017 was held successfully on 24-25, March 2017. With various food stalls, gaming corner and many fun activities and events spread over two-days the entire college came buzzung with life. This year Aadab 2017 witnessed overwhelming participation of students from across different colleges of DU and other universities competing in various events such as the debate, quiz, stage play ,Nukkar Natak ,Ad Mad, Best out of waste ,rangoli, open mike, poster making, singing, solo/group dance ,battle of bands ,ethnic wear and live performance. The Stage play competition "Paigham -E- Aman" was the curtain-raiser of the fest. Another highlight of Aadab was the Nukkad Natak. Faran Sabir winner of Voice of India season 2 left the audience completely mesmerired by his soulful voice and energetic performance on the first day. The morning of the second day saw teams compete in Battle of Bands. This was followed by a scintillating display of diverse cultures and traditions presented in the Ethnic wear segment. The fascinating live performance by the singer Simranjit in the afternoon further enthralled the crowd. With the prize distribution ceremony, the annual fest of Aadab ended on a brilliant note.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Associations of ZHDC are registered. Due to historical reasons these associations share alma mater with Delhi college, Anglo Arabic School and Zakir Husain Eve College. We have reasonably strong informal ties with our alumni. Many departments have created alumni pages on Facebook for interaction with alumni. The college is having a strong association with former and retired faculty members. We nurture this bond through regular interaction at Staff Association annual dinner, Annual College Convocation, Zakir Husain Memorial Lecture, Alumni Reunions, Delhi College Lecture series, cultural programmes of the college and faculty farewell functions.

5.4.2 – No. of enrolled Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni are invited to deliver lectures as well as participate in panel discussion to share their experiences on varied themes of national /international interest.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Zakir Husain Delhi College strongly believes functioning through decentralization and participative management in both spirits and practices. It percolates at all levels with Governing Body at its helm, faculty, non-teaching staff and students. The college has an active Staff Council, Staff Association, Students Council, and a robust committee system in place which ensures active participation through muti-layered leadership and organizational structures towards democratic decision-making and collective wisdom. Principal is the administrative head of the College and responsible for executing the decisions of the Governing Body/Staff Council/and various Committees as per the University guidelines. There are two nominated teachers representatives in the governing body. There is a definite and inclusive committee system operated in the institution which take care of academic, extra-curricular and administrative aspects in the college. These tasks and responsibilities are delegated to various committees and staff members to ensure a decentralized system of functioning. Some of these committees are constituted through the Staff Council on the basis of mutual consent and consultation of all faculty members and principal and others are nominated by the Principal keeping in mind the overall interests of the college. The Staff Council committees include Academic supervisory committee, Staff Requirement Committee, Proctorial Board, Time table Committee, Student aid Committee etc while the other committees include Garden and Greening committee, Nature and Environment Committee, Art and Culture Committee, Admission Committee, Internal Complaints Committees, NCC, NSS etc. Each of these Committees is granted operational autonomy for the conduct of its business. The top management seldom interferes with its working except in cases of major irregularities. Every department has a Teacher-in-charge appointed on rotational basis for a period of one year. The Teachers-in-

charge along with other faculty members of the department ensure smooth functioning of the departmental activities. Based on the broad principles and the character of the College as well as ground realities, various activities are planned and executed by the Teacher-in-charge. In the Science Departments even the non-teaching staff like Senior Lab Assistants supervise the day to day activities e.g., cleaning, purchasing and stock taking and maintaining the labs in coordination with the Teacher-in-charge. Office Bearers of the Students Union are also given operational autonomy for their activities, subject to values, customs and norms of the College and guidelines of the University.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process at ZHDC is guided by the guidelines provided by the Delhi University. The admissions are based on the data provided by the DU Centralized Pre-Admission process. Admission committee which has Principal and TIC of all departments as the members decides the cut-off for the course offered by the college. Care is taken to fill all the seats in different categories. However, wherever in Courses where seats on offer take longer to fill, such as certain language courses, efforts are made to reach potential candidates through inviting applications. Admissions through sports quota, ECA and Ward quota are done following due procedure laid down by the Delhi University.
Industry Interaction / Collaboration	There is an active Career Counselling and Placement Cell in the College. The Cell invites corporate representatives for interaction with the students to the College Campus for exposing the students to the needs of the industry and career opportunities available to them. Departmental Societies also invite professionals and experts working in various fields to bridge the gap between the classroom and the outside world.
Human Resource Management	Human resource is the backbone of any organization. Their quality is maintained through following strategies: • Staff, both teaching as well as non-teaching are encouraged to go for Professional development courses. • College maintains all personal files and data of the staff. • The non-teaching staff are rewarded for

	their efforts on Annual Day for motivating and boosting their morale.• Latest infrastructure and frontline technology are provided to the employees in the administrative section. These facilities are upgraded from time to time as per the need of the staff. • All salary, leave, time-table and attendance records are maintained online. • For maintaining regularity of the non-teaching employees, bio-metric system of attendance is used. • Promotion of the teaching faculty through Career Advancement Scheme (CAS) is an effective appraisal mechanism. • Laboratory staff CRs are sent by the teacher-in-charge every year as a part of their continuous appraisal.
Library, ICT and Physical Infrastructure / Instrumentation	The College library provides an excellent collection of books and fully air conditioned reading space for students/teachers. The library also has access to a large number of electronic and digital resources provided by the University of Delhi through Delhi University Library System. It has wireless internet access and computer workstations. The users of the College Library are also provided with the facility of photocopying and printouts if required. Majority of the classrooms and laboratories are equipped with the ICT facilities. There are dedicated computer labs and multimedia labs for the courses that require computer application and different softwares. Students as well as teachers are allowed to access these computers for various academic purposes. In addition, there are computers (desktops/Laptops) installed in various departments, science laboratories, administrative block, library and other sections. The College has a Building Maintenance Committee to supervise, repair and renovate the existing building. There are classrooms equipped with whiteboard/greenboard, furniture, etc. There are facilities for carrying out academic as well as extra-curricular activities in Seminar room, Audio-Visual room and Auditorium. Sufficient numbers of washrooms for boys and girls and staff are there. There is Boys Common Room and Girls Common Room for recreation of the students. The college is differently able friendly with

	having ramps, lifts and PH friendly toilets. Science laboratories are functional in five science departments (chemistry, electronics, botany, zoology and Physics) and psychology department. They are equipped with all basic and many advanced instruments and equipments necessary to conduct the practicals effectively.
Research and Development	Zakir Husain Delhi college encourages research activities by providing the necessary infrastructure to faculty and students. There are dedicated research labs that are functional in the college. Ten teachers are recipients of grants from eminent institutions like ICSSR, UGC, DRDO and DU Innovation Scheme. Teachers regularly participate in national and international workshops, conferences and faculty development programmes. Several workshops, seminars, conferences etc have been organized by the faculty members which were funded by institutions like UGC, NCPUL etc.
Examination and Evaluation	Semester-end exams conducted by the University and internal-assessments made by the departments at the college level are the two primary modes of evaluating the progress of the students other than regular dialogical interactions during classroom and tutorial sessions. Internal-assessments employ a wide range of modes including viva-voce, tests, assignments and paper-presentations to test the understanding of the students and provide them with feedback. Before publishing on the student portal, marks are moderated at the department and the college level. Our teachers, in accordance with their specialization, also set the question papers and evaluate the scripts for the semester-end university exams.
Teaching and Learning	The task begins with the assessment of workload and required staff to manage the curriculum. Subsequently, teaching responsibilities are allocated, where each department, giving due consideration to the area of specialization, competence and research-interest, makes allotments in accordance with the UGC guidelines. We accord due significance to the mode of teaching that promotes active learning, dialogical interactions, and critical-thinking. We recognize that the

	students represent a spectrum of interests, drives, and potentialities, where satisfying individual needs is difficult in regular classroom sessions. Thus, we also offer designated tutorials where a smaller group of students with similar needs are catered.
Curriculum Development	ZHDC, being one of the constituent colleges of the University of Delhi, shares the responsibility with other constituent colleges and respective parent departments of the University to develop a holistic curriculum collectively. Following the approval of the academic council, a curriculum is finally adopted. To get the most out of the process, ZHDC ensures the participation of able representatives from each discipline, who put forward their suggestions, taking into consideration the feedback received from their constant interaction with the students, top-tier research institutions, industry, eminent subject matter experts and other institutions of eminence.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Information about examination dates and schedules are available on the University of Delhi website. The college website provides links to the relevant sites. The results are also available to the students online.
Administration	The class timetables are made available on the college website. All the important information pertaining to departments, courses, society reports, college magazines, notices etc as well as the information about all forthcoming college events is also updated on the website.
Finance and Accounts	Most of the communications to the teachers as well as students regarding notices, circulars etc are done paperless via e-mails. The staff as well as the students have their login which they can access through the website which has various details. Staff members have digital access to their salary slips, Form 16, Income tax statements etc. from their login. Students also have their details in their login about their attendance,

Student Admission and Support	Salary and all other payments are done using NEFT into the bank accounts.
Examination	All cut off list are updated on the college website. The college prospectus is also available on the website for reference to the potential students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Organized FDP on 'UG Hons Prog New Syllabus'	Nill	13/01/2017	Nill	20	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	102	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Staff Association	1. Karamchari Union	1. Student Welfare Fund

takes care of welfare of teachers through Following schemes: 1. Financial assistance, social gatherings, Cultural activities and other welfare measures by contribution of teachers. 2. Staff Welfare Fund : One time ex-gratia of Rs. 2,00,000 to teachers who unfortunately die during service. 3. Teachers Welfare Fund: Financial support to teacher in medical emergency / death upto an amount of Rs. 80,000. Teacher's contribute monthly while fund is managed by University of Delhi 4. Tea club and Pantry: Cooperative management of pantry with unlimited tea/coffee and other beverages for teachers and guests 5. Newspaper, magazines, farewell functions and annual family dinner for teachers and family In addition to it there are other welfare schemes that includes 1. Group insurance 2. Ward quota in admissions 3. Medical reimbursement as per university rules. 4. Reimbursement of school fees of children 5. Free car parking facility 6. Medical room facility for staff. Doctor also visits twice a week. 7. Psychological counselling is also provided to teachers. Counsellor visits twice a week. 8. Encashment of earn leaves while availing LTC.

takes care of welfare of non-teaching staff through welfare measures by the contributions. These includes financial assistance, social gatherings, cultural activities and other help such as financial assistance at the time of medical emergency or death of the employee. 2. Group insurance for non teaching staff. 3. Thrift society provides loans to the needy employees. Loan was disbursed to 61 employees and the total amount disbursed was 51,00,000/- 4. Ward quota in admissions 5. Medical reimbursement as per university rules. 6. Free parking facility

by Staff Association: Teachers contribute monthly to this fund. Merit cum mean financial support is provided to needy student. 2. Medical room facility for students. Doctor also visits twice a week. 3. Psychological counselling is also provided to students. Counsellor visits twice a week. 4. College gave fee concession to 134 EWS students which costs 2,25,500/- 5. NSP was provided to 352 students which costs 11,37,830/- 6. Three students got benefitted under the scheme "Central Sanskrit University" which costs 15000/- 7. Twenty eight students got benefitted under the scheme "WBO" which costs 103981/- 8. Student's aid committee provides financial support to EWS students. It provided financial support to 135 students. Students were given Rupees 3000, 2000 and 1000 according to their merit and need. This committed sponsored the full annual fee of one student on the basis of his economic condition. 9. Canteen facility available to students at a subsidised rate. 10. North-eastern students cell to help students coming from North eastern part of the country in various ways. 11. Placement cell is available for students through which many students get placement every year. 12. Sanitary vending machines are available in Girls common room. 13. Computer literacy programs for girl students 14. Russian

| | | language programs for students 15. Book bank facility is provided to students where five books can be issued to each student for the whole semester to study. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Zakir Husain Delhi College does internal audit every year. The internal audit is conducted by the Statutory Auditor (Chartered Accountant) hired by the college. College submits a panel of three auditors to the College Governing Body, out of which one auditor is selected and appointed by the governing body to conduct internal audit for the financial year. One firm is not permitted to do audit for more than three years consecutively. The audit for the financial year 2016-17 has been done by the firm Aqil Sharma Associates. The college maintains four accounts namely (i) General Fund which includes maintenance grant received from UGC, (ii) OBC Infrastructure Account received from UGC, (iii) Provident Fund for GPF and (iv) Students fund which has college funds. All these accounts are jointly operated by the Principal and Bursar of the college. The auditor examines and checks Salary bills, LTC/HTC payments, purchases, income tax calculations of employees, verify college bank balance with the bank certificates etc. External audit of the college is done by Comptroller and Auditor General of India (CAG) at their discretion. Latest auditing has been done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

None

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Continuously evolve a system for conscious, consistent and catalytic actions to improve the academic and administrative performance of Z.H.D.C. Every

teaching and non-teaching staff of the College is aware about IQAC and its activities, functions, making it easier to get and compile data. • Teacher Quality Enhancement and Training: Annual Programme by ILLL-CPDHE of Delhi University and that of ASC JMI and UGC were circulated among teachers to allow them to plan Orientation Courses, FDPs and Refreshers courses they may attend in the session. • Comprehensive Annual plan and Auditing: Statutory body of college, Staff Council took comprehensive audit of previous year through reporting by various statutory committees. Admission Committee Report provided required data for upcoming session.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Collection of feedback from students	01/05/2017	01/05/2017	31/05/2017	985
2016	Mentorship Program	21/07/2016	21/07/2016	21/07/2017	3359
2016	Introduction of ICT in Classrooms	21/07/2016	21/07/2016	21/07/2017	3359
2016	Audit of accounts	17/08/2016	17/08/2016	16/09/2016	3753
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rangoli Making Competition on the theme "Aaj Ki Naari".	07/02/2017	07/02/2017	30	5
An Inspirational talk on "Student Life: A life without Tears and Fear" was delivered	15/02/2017	15/02/2017	150	200

by a motivational speaker Mr. B. K. Sanjeev.				
Hindi Sahitya Sabha, organized a one-day seminar on "Navajagaran: Caste and Gender"	17/02/2017	17/02/2017	100	150
Two days sports festival ZEST-2017 Dedicated to Women	17/02/2017	18/02/2017	74	Nill
National Student's Seminar on "Gender Justice" by Lyndee Prickitt (Multimedia Writer and Journalist) in which students from various universities and colleges across the country presented papers on "Indian Feminism/s: Writing Liberation in Modern Indi	20/02/2017	20/02/2017	100	150
Talk and Interactive Session on "Cast(e) Aside: Dalits and Everyday Inequalities in India" by Mr. Bezwada Wilson Ramon Magsaysay Awardee.	23/08/2016	23/08/2016	150	250
Interactive Session of the Walled City Girl students / girls coming from Trans Yamuna with the	01/09/2016	01/09/2016	150	Nill

Principal to discuss their problems.				
Panel Discussion on "Democracy and National Security Debates in India" by Political Science Department society, AVAAM, covering: -AFSPA & Other Extraordinary Security Laws in India -Gendered Perspectives on Nation and Security - Current Political dev	03/09/2016	03/09/2016	25	30
One Day Workshop for "Promoting Intergenerational Bonding" in Collaboration with the All-India Women's Education Fund Association and Supported by NISD, Ministry of Social Justice and Empowerment	01/03/2017	01/03/2017	150	250
Lecture on "New Disability Act 2016" by Mr. Prasanna Kumar Pincha, Former commissioner of Persons with Disability, Govt. of India	01/03/2017	01/03/2017	20	30
Panel discussion on '"Normalizing Patriarchy in 21st century India' as part	08/03/2017	08/03/2017	50	70

of International Women's Day, covering the following aspects: - Structural Manifestations of Patriarchy -The Personal/ Personal Riddle: Reflections on a Gender- just Civil Co				
Self Defence Training Camp for girl students in collaboration with the Delhi Police	09/03/2017	10/03/2017	110	Nill
Brail writing competition and Extempore	01/03/2017	01/03/2017	5	8
Panel Discussion on "Gender Perspectives on Nation and Security" by Dr. Uma Chakravarti, A Historian and a Film maker.	03/09/2016	03/09/2016	25	25
'Talent Hunt' Programme for Girls with different activities	22/03/2017	22/03/2017	250	Nill
Self Defence Training Camp for girl students in collaboration with the Delhi Police	14/03/2017	21/03/2017	110	Nill
A talk on Medical Issues Amongst Women by a reputed Gynaecologist.	05/09/2016	05/09/2016	200	Nill
Awareness workshop on "Book Share-	27/09/2016	27/09/2016	5	8

the Largest Online Library for Persons with Print Disability" in collaboration with the College Library.				
Gandhi Study Circle organised a Street Play on the theme "Women Empowerment" followed by a "Peace March" against Gender discrimination, and growing intolerance in India.	05/10/2016	05/10/2016	30	70
A Panel Discussion on Liberty, Equality and Justice for Women in India.	08/10/2016	08/10/2016	130	170

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Zakir Husain Delhi College has undertaken several measures to foster environmental consciousness and sustainable practices in the campus. • Energy conservation: Some energy conservation measures include: ? Installation of energy efficient fans and LED and CFL lights to save energy. ? Aluminum wiring in college was replaced by copper wiring in 2014 to minimize wastage of energy. ? Tinted films and sunshades (in office) and thick blinds (in Botany lab) on sun-facing windows to conserve energy. • ZHDC has installed 50.22 KW solar panels on rooftops to fulfil its energy requirements. This green initiative by the college will mitigate approx. 1733.37 tons of CO2. • Vermicompost: There are four vermi-composting pits in our college for generating green manure using kitchen and garden waste since 2000. This compost is used regularly in college. No chemical fertilizers and insecticides are used in college. • Solid Waste Management: The college has been practicing waste segregation since 2005. Organic waste including leaves, kitchen waste from the canteen and faculty members residence, etc. are converted into compost and used for the college garden. • E-waste management: The college has collaborated with an NGO Chintan for recycling of e-waste. Students and college staff are encouraged to discard phones, batteries, old laptops etc. in boxes provided by Chintan for recycling. • Hazardous Waste management: Microbial culture is always autoclaved after use so that unwanted microbes do not spread in the tissue culture lab. Colchicines, a carcinogenic compound is no longer given to students to handle. Hazardous waste from electronic items is treated by NGO Chintan. • Carbon Neutrality: Listed below are measures to reduce our carbon footprint: ? ZHDC was the first in the University of Delhi to implement a novel paper-less administration. The college has an intranet facility accessible to employees for acquiring salary

slips and information relating to their PF and leaves and to students for their monthly attendance and internal assessment marks. ? The college campus has over 400 plant species, 4000 plants and a variety of herbs, medium sized shrubs and trees. This helps in reducing carbon dioxide level and reducing our carbon footprint. ? ZHDC has a handmade paper unit for recycling waste paper. The college conducted a workshop on recycled and handmade paper in October 2016 (Photo). The college has shifted towards paperless elections using EVM machines. ? Srishti -Nature and Environment Society of the college and Nargis -society of the Department of Botany conducted several activities such as lectures, poster making competition, photography, etc. to raise environmental consciousness among students through the year. Srishti conducted a signature campaign to ban crackers on October 28, 2016. • Green Audit: ZHDC was declared Environmental Friendly Institution on June 20, 2016 after clearing the Green Audit by M/s Spectro Analytical Labs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	13
Provision for lift	Yes	13
Ramp/Rails	Yes	13
Braille Software/facilities	Yes	13
Rest Rooms	Yes	13
Scribes for examination	Yes	13
Special skill development for differently abled students	Yes	13
Any other similar facility	Yes	13

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	3	9	Nill	Nill	File Attached	File Attached	Nill
				View File			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Internal Complaints Committee (ICC)	20/07/2016	A committee was constituted as per University of Delhi guidelines to maintain and create an academic and work environment free of sexual harassment for

		students, academic staff and non-teaching staff. Guidelines available on DU website.
Code of Conduct for Examination	15/10/2016	For examinations, ZHDC adheres to the code of conduct stipulated by the University of Delhi. Strict confidentiality is maintained at all levels from the setting of the question paper to its distribution to the students. The process of invigilation and seating arrangement is followed as per the guidelines of the University.
Code of Professional Ethics as per UGC regulations	01/06/2016	Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A Code of Professional Ethics of Teachers contained in the UGC Regulation on Minimum Qualifications for appointment of teachers and other academic Staff in Universities and colleges for maintenance of standard in higher education. Guidelines and Regulations available on University of Delhi and UGC available on DU website, UGC website and College Website are followed. These are part of service agreement also.
Handbook of information 2016-2017 (College Prospectus)	10/05/2016	The hand book gives information about the college including general rules regulations, academics, cocurricular activities, awards scholarships etc, so that no student lacks information about the various aspects of college life. It is updated on yearly basis.
Anti- Ragging booklet	15/05/2016	The Anti- ragging Booklet has the

University Ordinance which specifically prohibits ragging and mentions what constitutes ragging and how students guilty of ragging are to be punished. An anti-ragging squad was constituted to ensure that discipline is strictly maintained in the campus and zero tolerance to ragging is strictly adhered to.

DUSU College Students' Union Elections Manual	12/08/2016	Advisory measures followed as per The Office of the Chief Election Officer, DUSU elections, 2016-2017 University of Delhi. Available on DU website as well as College Website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
File Attached	Nil	Nil	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The college's vermicompost unit meets all the requirements of the college greens and there is no use or requirement of chemical fertilizer. • The college has banned the use of plastic cups and plates inside the college premises. Only steel utensils and plates made with eco-friendly material are allowed in the canteen of the college. Similarly, only ceramic and glass cups are used in the staff kitchen as well for serving beverages. This initiative is taken to reduce solid waste in the form of paper and thermocol plates. • The college is well known for its well-maintained green cover. We participated in the 59th Flower Show of University of Delhi held on February 23, 2017. There were in all more than 600 entries in the show from our college. In addition, the college herbal, rose and cactus gardens were all a part of competitive entries. We won a total of 145 prizes and 10 cups from all over the entries. College Herbal Garden has been adjudged best for the third consecutive year, thus winning maintaining The Meenakshi Gopinath cup this year too. • We have minimized the use of paper in our daily use. In our regular communication between the administration, teaching staff, students and non-teaching staff, the electronic medium is used. We also re-use one-sided printed paper for rough use. Waste paper from office, labs and store is recycled in the handmade paper unit of college by our students. • We have tied up with the NGO Chintan to recycle our e-waste. Staff and students are encouraged to dispose of their e-waste in the designated bins placed on the campus for the purpose and then handed over to Chintan for recycling purposes and disposal in a safe manner. • The college has prohibited burning of any waste (biodegradable and non-biodegradable) within the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice 1: Green Campus/ Eco friendly campus Context: ZHDC takes pride in being a Green Campus where environmental awareness and education combine to promote sustainable living and eco-friendly practices in the campus. Our aim is to sensitize the students towards responsible living by reducing wasteful expenditure, conserving energy, and reducing carbon footprints so that we can save our planet. The students and teaching fraternity are involved in implementing a host of time bound practices that reflect our commitment to environmental issues. Objectives of the Practice: Our objective is to build a culture of self-sustainability in our campus and encourage students to develop new paradigms by creating sustainable solutions to environmental, social, and economic needs of mankind. There are cost saving benefits of going green at workplace and we have incorporated these practices in our institutional planning with the aim of developing a clean and green campus. The Practice: The following Green Initiatives have been undertaken by the college: • Solar Panel grid comprising a total capacity of 50.22 kilowatts is installed on the roof top. • Initiative to curb the problems of E-waste by collaborating with the NGO – "Chintan". To facilitate the collection of E-waste, E-bins have been placed at various places in the college campus. The collection is handed over to "Chintan" for proper disposal. • We have minimized the use of paper and switched to electronic medium of communication. • Waste paper from office, labs and store is recycled in the handmade paper unit of college by our students. Additionally, we have also tied with Jaagruti to recycle paper on a large scale. • Separate dustbins have also been installed at various locations within the campus for segregation of biodegradable and non-biodegradable waste. • Management of solid wastes through a fully functional vermi-composting facility and produce green manure for self-sustainability of our gardening requirements. There are four vermicomposting pits in the garden to help generate manure since 2000 by using kitchen and garden waste. Evidence of success: • The college has been running 'Handmade Paper Unit' for the last several years and regularly conducts workshops for the students and faculty. Waste paper is also taken care by collaboration with NGO 'Jagruti'. • The college is also engaged in recycling canteen waste by Vermicomposting and leaf litter by composting to obtain self-sustainability towards college garden requirements. • The college has a Nature and Environment Society which not only organizes events to raise environmental awareness but runs a magazine Shrishti which motivates students to write on environmental issues. • Green Audit: ZHDC successfully cleared the Green Audit conducted by M/s Spectro Analytical Labs and declared as Environment Friendly Institution on June 20, 2016. • ZHDC participated in the 59th Flower Show of University of Delhi held on February 23, 2017. There were in all more than 600 entries in the show from our college. In addition, the college herbal, rose and cactus gardens were all a part of competitive entries. We won a total of 145 prizes and 10 cups from all over the entries. College Herbal Garden has been adjudged best for the third consecutive year, thus winning maintaining The Meenakshi Gopinath cup this year too. Problems Encountered: The college has challenges in terms of physical infrastructure and limitations of resources. There is no space for nurseries to raise plants and a green house facility is also long overdue. Resources Required: To undertake more environmental projects and upgrade the existing facilities, we need both physical infrastructure and financial support. Being a Green Campus, we wish to develop a green house facility and also have space to build nurseries. Title of the Practice: 2. Holistic Development of Students Context: ZHDC is one of the oldest colleges in Delhi University and admits a diversity of students from different regions of India. The students come from different social and economic backgrounds and with varying academic abilities. We integrate the students to the syncretic ethos of our institution and focus on the holistic development of their personality. Objectives of the practice: Our pedagogical practices are aimed towards building socially committed, ethically oriented and environmentally conscious citizens. We work towards enhancing the academic capabilities of the

students and at the same time encourage them to participate in various activities organized by departments and societies. The college also offers various facilities keeping in mind the students social, economic, physical, and psychological well-being. The Practice: In keeping with the objective of the holistic development, the college takes care of students' needs in all walks of life that makes their stay in campus pleasant. Our practices are designed to support them and ensure their well-being. • The college campus is designed to take care of the differently abled students by installation of ramps. The enabling unit of the college organizes workshops and lectures to sensitize the students towards the special needs of fellow student and building their capacities. • The mentor mentee programme is designed to enable the smooth transition of students into college life and prepares them to face challenges. The close supervision and guidance by the mentors help them overcoming academic and personal problems. • The student aid committee is designed to provide financial assistance to the students from underprivileged backgrounds. • The college offers counselling facilities to the students to overcome psychological, familial, and interpersonal issues. There are dedicated days when the counsellor visits the campus and student can have sessions with them. • The book bank facility is unique as it enables students to borrow books and keep them through the year. This facility helps those students in particular who face financial hardships. • Our campus is a tobacco free zone. We also encourage students to follow healthy food habits. The campus has a Safal booth, and a fruit chat corner. No aerated drinks are sold in the college café. • The college organizes self-defense programme for girl students and aims to build their capacities. • The college also organizes a book fair to inculcate a love reading among students and also make a wide variety of books available to them. • Field trips for educational purposes are organized by different departments which gives them an exposure to the outside world. • There are different societies and clubs in college which offer students to participate in various co-curricular activities and also learn leadership skills as most societies are managed by the students. • The college also brings out several magazines every year in different languages. Students are encouraged to contribute on a variety of themes. Evidence of Success • The college library houses a Book Bank that loans books to students for the whole session with preference being given to economically underprivileged students. • The college has a robust NCC wing and every year's cadets are selected for several national level camps and Republic Day parades. Our cadets win several awards and organize community outreach programmes. • The students have won awards for academic excellence, especially university positions in Persian and Arabic. • Students win several prizes in arts and culture society, debating events and sporting events. • The students participate in outreach events organized by the NSS. Problems Encountered • There is severe space crunch in college for teaching purposes as well as organizing co-curricular activities. • Resource crunch in terms of financial support for lab air conditioning, improving / science lab facilities and upgrading furniture. Resources required • Infrastructural support in terms of more spaces like seminar rooms, to organize activities. • Smart classrooms, seminar with well equipped with Wi-Fi and projectors. • Annual budgetary allocation for departments and societies to host academic and co- curricular events. • More space for sporting activities and events.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.zakirhusaindelhicollege.ac.in/wp-content/uploads/2022/03/Best-Practices-of-College-1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Located at the cusp of Old and New Delhi, Zakir Husain Delhi College, occupies a unique position because of its demographics and diversity. The college admits students from all the regions of India from different socio-economic backgrounds including first generation learners. The college has played a pivotal role in bridging educational gaps and has had a modernizing influence in the nearby areas. There are sizeable number of students from the walled city and the college provides relief to the girl students by offering relaxation in marks as approved by the university and has thus played a key role in the education of women students from the walled city. ZHDC is committed to fulfill its Institutional Social Responsibility by facilitating students' access to financial assistance and/or fee-concessions depending on their need through the Student Aid Committee. Additionally, the Staff Association has a voluntary fund to provide partial financial assistance to students towards meeting their fees. The college library offers Book Bank facility that loans books to students for the whole session with preference being given to economically underprivileged students Building on its rich historical legacy, the college is a beautiful blend of tradition and modernity and offers opportunities to student to excel in sciences as well as classical languages. ZHDC takes pride in offering Persian and Arabic at the honours level, the only college in Delhi University to do so. The college also offers Urdu, Sanskrit, Bengali, other than Hindi and English. The presence of such diverse range of languages has contributed towards building a pluralistic ethos and a vibrant literary culture. There are magazines in all almost all the languages and creative and academic events are organized by different language departments. We have the unique distinction of hosting bait baazi, ghazal competitions, mushairas, dasatngoi performances along with Sanskrit shloka recitations and Rabindra sangeet. Other than excelling in academics, the focus of our institution is to foster a culture of peace and tolerance and to this end our Gandhi Study Circle, an initiative of the University of Delhi and the Zakir Husain Delhi College, spreads the message of Mahatma Gandhi especially among the youth and students by organizing a host of activities in terms of lectures, seminars and symposiums. To build well rounded personality, the students also take part in cultural events, engage in sporting activities, and also take part in community outreach programmes organized by the NSS. Zakir Husain Delhi College continues to adapt itself to the rapidly changing educational and technological advances while also contributing immensely towards education and empowerment of the marginalized sections of society. To nurture diversity and integrate students in a syncretic ethos is our constant endeavour and remains our institutional distinctiveness.

Provide the weblink of the institution
http://www.zakirhusaindelhicollege.ac.in/wp-content/uploads/2022/03/Institutional-Distinctiveness-1.pdf

8.Future Plans of Actions for Next Academic Year

ZHDC is committed to develop and deliver a system that uncompromisingly promotes quality, affordable and inclusive education. Guided by the stated contours, we consistently strive to improve and evolve. Many of our students harbour aspirations to get into top tier research institutions, industry, trade and craft of their choice and interest. We, therefore, intend to establish a consistent line of communication with such institutions to elicit their expectations from our students. The effort is to bridge the gap between their expectations from our students and the capacity of our curriculum to fulfil those. ZHDC, being one of the constituent members of the University of Delhi, is also a part of the collective that is responsible for developing the curriculum, where such suggestions are likely to prove very valuable. We understand the need for a strong placement cell that can act as a window of opportunities for our students and a window to showcase our quality to prospective employers. For the purpose,

we intend to assign full-time staff and representatives from all the departments to our existing placement cell. The cell will be tasked with forging strong ties with the employers, connecting our students to them, keeping our students abreast of opportunities and professionally training them to deal with the interview process. To afford more opportunities to our students, we are keen to organize job-fair from the next academic session. We recognize that a strong alumni association goes a long way in representing to the rest what we stand for and in creating a reliable support structure for our current and future crop of students, yet we appear to have been a slow mover on this front. Thus, understanding the need for a course correction, we intend to forge closer ties with our alumnae by organizing annual meets, according due recognition to their exceptional achievements, engaging them in a dialogue for the improvement of the college, swiftly responding to their feedback and facilitating their participation in the development of the college. ZHDC is a growing community that needs modern infrastructure and its regular upkeep to actualize its full potential. To this end, a new college building commensurate with the standards expected from a modern educational institution has been conceived and the foundation has been laid for the construction to begin in full swing the next academic session. Conferences and seminars have always been a very valuable platform for us to invite scholars, researchers and experts of great repute to interact with our students and to expose them to their valuable insights. However, it has been observed that some departments are more proactive than others in organizing them. The effort, in the upcoming session, would be to encourage the active involvement of all the departments in organizing such events. We have been very proactive with our green initiatives. Our efforts have been recognized by the green audit conducted by Spectro Analytical Labs, declaring ZHDC to be an environment-friendly institution. We are committed to do further more in this regard.