ZAKIR HUSAIN DELHI COLLEGE

(UNIVERSITY OF DELHI)
Jawaharlal Nehru Marg, New Delhi - 110002
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ज़ाकिर हुसैन दिल्ली कॉलेज

(दिल्ली विश्वविद्यालय) जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002 दूरभाषः 011-23232218, 23232219, 23233420, फ़ैक्सः 011-23215906 वेव स्थलः www.zakirhusaindelhicollege.in इ-मेलः zakirhusaindelhicollege@gmail.com

ZHC:PO:105:

August 16, 2016

Dear colleagues,

I wish to inform you that the allotment of students of first, second and third year to teachers under Mentor Scheme has been completed and uploaded on the College website.

I would be very thankful if you kindly hold separate meetings with first, second and third year students and discuss their academic as well as other problems. Please inform them about facilities available in the college for their overall development. Please inform them about Internal Complaint Committee and other important committees. Please also encourage them for good practices such as

- 1. No to Tobacco
- 2. Say no to plastic bags
- 3. Segregate waste in green & blue dustbins
- 4. Conserve water
- 5. Switch off fans, lights, ACs, etc., when they are not in use
- 6. Do not damage College properties
- 7. Do not deface walls
- 8. Keep the entire campus clean and green

Kindly arrange at least three meeting with your students before the NAAC visit. Please also send your feedback after meeting with students so that we may timely take remedial action at our end.

With warm regards,

Yours sincerely

(Dr. R. Prabhakar Rao)

Officiating Principal

All Teachers